



City of Edgewater

P.O. Box 100 • Edgewater, Florida 32132-0100

**Lead Mechanic
Position Available
October 13, 2023**

Position Title:	Lead Mechanic
Closing Date:	Until filled
Annual Salary:	\$45,489.60
General Summary:	Under general supervision, performs repair and maintenance of a variety on City gas- and diesel-powered construction equipment, vehicles, small engines and related equipment. Reports to the Public Works Superintendent
Description:	<p>Assists the Superintendent with such duties as selecting and allocating employees, assigning work, training, maintaining standards and acting on employee problems</p> <p>Maintains compliance with the City's safety program pertaining to job and mechanics</p> <p>Coordinates City's fleet maintenance program for all assigned City vehicles, including administration of assigned departmental repair budgeting</p> <p>Responsible for the repairs and maintenance of heavy equipment such as dump trucks, road graders, front end loaders, backhoes, compactors, mowers, tractors, etc.: repairs and maintains City vehicles as assigned; includes the repair of engines, drive chains, transmissions, brake systems, electrical systems, cooling systems, hydraulic systems, mechanical systems, etc.</p> <p>Performs diagnostic procedures on vehicles in order to determine necessary repairs or maintenance</p> <p>Orders parts necessary for completion of duties, and/or designs and fabricates new items as needed</p> <p>Runs service calls as needed to repair or transport disabled vehicles</p> <p>Modifies equipment as necessary, may prepare and paint equipment/vehicles as required</p> <p>Maintains work areas in a clean and orderly manner to promote effective and safe operations</p> <p>Schedules fleet maintenance repair/maintenance jobs for the mechanic</p> <p>Maintains and repairs small engines and related equipment such as pumps, weed eaters, grounds equipment, compressors, control units, etc.</p>
Minimum Qualifications:	<p>High school diploma required</p> <p>5-7 years of mechanical experience</p> <p>Valid Florida Commercial (Class "A") driver's license required</p> <p>ASE Refrigerant Recovery and Recycling Certification required</p> <p>Motor Vehicle Refrigerant Recycling Certification required</p> <p>Any equivalent combination of training and experience that provides the required knowledge, skills and abilities</p>
<p>Applications may be obtained from the Human Resources Department, or from our web site www.cityofedgewater.org</p> <p>Education documents must be submitted at time of application</p> <p>EOE/DFWP/VP</p>	

***Human Resources Department
104 North Riverside Drive
Edgewater, Florida 32132-0100
(386) 424-2400 • FAX (386) 424-2474***